

# Registration Form

Please complete the following details to register your child for the holiday programme. Please complete a separate form for each individual.

RANGATAHI / YOUTH DETAILS																																	
First Name:	Surname:																																
Preferred to be called:																																	
Age:	Date of Birth:																																
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Gender Diverse	Email (if applicable):																																
Hapu:	Marae:																																
School/Kura (attending this year):	Year/Level (as at this year):																																
Whanau/Family Doctor Name:	Doctor Phone:																																
PARENT/GUARDIAN DETAILS:																																	
1 <sup>st</sup> Parent/Guardian Name:	2 <sup>nd</sup> Parent/Guardian Name:																																
Address:	Address:																																
Home Phone:	Home Phone																																
Mobile:	Mobile:																																
Email:	Email:																																
ALTERNATIVE CONTACT (in case of emergency) Please provide two alternative contacts different from above																																	
1 <sup>st</sup> Emergency Contact:	2 <sup>nd</sup> Emergency Contact:																																
Name:	Name:																																
Phone:	Phone:																																
Mobile:	Mobile:																																
Relationship to rangatahi/youth:	Relationship to rangatahi/youth:																																
HEALTH DETAILS <i>Please provide as much detail as possible</i>	SWIMMING ABILITY <i>Some abilities are compulsory to participate in water activities</i>																																
Please select if your Rangatahi/Youth has or regularly suffers from any of the following: <input type="checkbox"/> Migraines <input type="checkbox"/> Diabetes <input type="checkbox"/> Nose bleeds <input type="checkbox"/> Epilepsy <input type="checkbox"/> Asthma <input type="checkbox"/> Fits/Seizure <input type="checkbox"/> Heart Condition <input type="checkbox"/> Travel/Motion Sickness <input type="checkbox"/> ADHD <input type="checkbox"/> ADD <input type="checkbox"/> Other (please explain): _____ _____ Anything else? _____ _____ _____	<table border="1"> <thead> <tr> <th><u>Swimming Ability</u></th> <th>Yes</th> <th>No</th> <th>Not sure</th> </tr> </thead> <tbody> <tr> <td>Rangatahi is able to swim 50 metres</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rangatahi is confident in a pool</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rangatahi is confident in deep water</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rangatahi can tread water</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rangatahi can survival float *</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rangatahi is confident in the sea or open inland water</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rangatahi is safety-conscious in and around water *</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>* (minimum requirements) Anything else? _____ _____</p>	<u>Swimming Ability</u>	Yes	No	Not sure	Rangatahi is able to swim 50 metres				Rangatahi is confident in a pool				Rangatahi is confident in deep water				Rangatahi can tread water				Rangatahi can survival float *				Rangatahi is confident in the sea or open inland water				Rangatahi is safety-conscious in and around water *			
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**PRESCRIPTION MEDICATION**

Does your Rangatahi/Youth take any prescribed medication or are they required to carry any medication?  Yes  No

**Details (if yes):**

**Condition:**

\_\_\_\_\_

\_\_\_\_\_

**Dosage and times taken:**

\_\_\_\_\_

\_\_\_\_\_

**Name of Medication:**

\_\_\_\_\_

\_\_\_\_\_

**MEDICATION CONSENT**

*By signing below, you authorise consent to Te Rūnanga O Ngāi Te Rangi Iwi Trust Kaimahi to administer the above medication as specified.*

**Signed:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PARENTAL/GUARDIAN CONSENT**

By signing below you give permission for your Rangatahi/Youth to attend our programme and that you have read, understand and accept the general terms and conditions of the daily programmes and that the information provided is true and correct to the best of my knowledge.

**Signed:**

\_\_\_\_\_

**Parent/Caregiver**

\_\_\_\_\_

**Print Name**

\_\_\_\_\_

**Date:** \_\_\_\_\_

**DAYS ATTENDING (Tick all that apply)****Week One**

Day 1	Day 2	Day 3	Day 4	Day 5

**Week Two**

Day 1	Day 2	Day 3	Day 4	Day 5

**General Terms and Conditions**

Our Rangatahi Programmes are designed to provide an enriching and challenging environment where participants can learn about themselves, others, and the environment around them. Te Rūnanga O Ngāi Te Rangi Iwi Trust (TRONIT) has strict operating procedures and we do everything we can to ensure the safety of our participants. There is always some form of risk involved in an activity and accidents can occur. TRONIT will not be held liable for any damage, injury or loss which participants may sustain. An ambulance will be called in the case of an emergency which is beyond the programme staff/kaimahi capability.

**Privacy**

The details collected on this form are used by TRONIT Staff to process registrations and are stored securely on a database. This information will be accessible to TRONIT Staff. PHO (Primary Health Organisation) may access this information for the purposes of an audit.

**Photographs**

TRONIT may take photographs of participants for use in promotional material, our website, brochures, Social Media or for local media use. These images only depict general programme activities and operation. If you do not want your child's images used please inform the Kaimahi/Coordinator on in writing or by contacting **022 039 7615**.

**Sick/Absences**

If your youth/rangatahi is sick, please do not send them to the programme in the interest of keeping other youth/rangatahi and

staff/kaimahi healthy. Please contact us either by phone on **07 575 3765** and leave a message or txt to **022 039 7615**

**Emergency Procedures**

The safety of your youth/rangatahi is our main priority, and as such, our staff/kaimahi, are appropriately trained in our safety policies and procedures and what to do in case of an emergency. If your youth/rangatahi becomes sick or injured during the programme, our staff, will contact you, or the designated emergency contacts immediately and where appropriate keep them safe and comfortable until they are collected.

In the event of a serious injury or illness we will attempt to contact you or the designated emergency contact to approve medical attention. If no contact can be made, medical attention will be sought in consultation with a registered medical practitioner.

**Behaviour Management**

TRONIT has a clear behaviour management policy and under no circumstance do we tolerate physical or verbal bullying, violence, racism or continued negative behaviour. All behavioural issues will be dealt with fairly and evenly and collaboratively with the youth/rangatahi with a goal to reach a positive resolution. If negative behaviour continues, parents/caregivers will be contacted and may result in the youth/rangatahi being removed from the programme.

It is the responsibility of the parent/s and/or caregiver to ensure their youth/rangatahi are aware of this and that their behaviour is their individual responsibility.

**Additional Information:**

What to bring on the day:

- Hat + Sunscreen
- Water bottle
- Appropriate clothing for indoor and outdoor activities – swimwear and a towel
- Any approved medication (as per the above)

Kai/lunch will be provided daily and plenty of water available. TRONIT takes no responsibility for lost or damaged mobile phones, tablets etc.